



## AMHS Principal Advisory Council Minutes

March 15, 2019, 7:00AM

Media Center Conference Room

Attendees

Dr. Swanson

Markus Butts

Deondai Colquitt

Chris McCartha

Christopher Stewart

**Meeting Called to Order** at 7:12 by Markus Butts, (Meeting followed agenda provided)

**Pledge of Allegiance** – led by Markus Butts

**Inspiration** – Markus Butts – Work with a purpose through team work

**Approval of Agenda** – Directed by Mr. Butts

Motion to except by Chris McCartha

Motion Seconded by Rodney Swanson

**Principal Report Highlights** (Handout provided)

☐ Calendar, Good News, Vision, Goals

☐ Data – Demographic, Attendance, Discipline, Testing Data

☐ Instructional Updates – Staffing, School Improvement Plan, Departmental Improvement Plans

☐ Title I Update - \$293,000.00 to improve instruction – staffing, tutorials, resources, professional learning, parent liaison, summer school, summer enrichment

**Unfinished Business**

ACT/SAT Prep

Informational Videos

**Old Business**

Review the School Improvement Plan

Principal Advisory Council Training

Student Growth

**Comments**

Parent Liaison Hired

ACT/SAT Prep Class has started. Sponsored by PTSA

Parent Center has been improved

Need of a testing calendar

**New Business**

Summer Principal Advisory Council Meeting

Joint State of the School Address on August 1, 2019 during open house.

**Next Agenda** – February 15, 2019

**Adjournment** – 7:30

PRINCIPAL ADVISORY COUNCIL MEETING  
MONDAY, MARCH 15, 2019  
7:00 A.M.  
(PLEASE SIGN IN)

- CALENDAR
- GOOD NEWS – AP HONOR SCHOOL – STEM SCHOOL, 13 TECHNOLOGY FAIR WINNERS, DEBATE TEAM, 431 HONOR ROLL STUDENTS, BAND LGPE – SUPERIOR RATINGS
- VISION
  - TO CREATE A NATIONALLY RECOGNIZED SCHOOL OF EXCELLENCE WITH STUDENTS WHO EXCEL AND COMPETE ON ALL LEVELS TO BE SUCCESSFUL IN A RAPIDLY CHANGING WORLD BY CREATING STABILITY, SIGNIFICANCE, OPPORTUNITIES, AND TRADITIONS.
- GOALS
  - TO IMPROVE STUDENT ACHIEVEMENT.
  - TO CREATE A SAFE, ORDERLY, AND NURTURING ENVIRONMENT.
  - TO PROVIDE QUALITY CUSTOMER SERVICE.
  - TO INCREASE PARENTAL ENGAGEMENT AND STAKEHOLDER INVOLVEMENT.
  - TO PROVIDE PROFESSIONAL LEARNING OPPORTUNITIES FOR ALL TEACHERS.
- IMPROVING STUDENT ACHIEVEMENT
  - INSTRUCTION
    - SCHEDULING UPDATE – IN PROGRESS
    - STAFFING UPDATE – 2019 – 2020 SY – ENGLISH, SOCIAL STUDIES, MATH, CUSTODIAN, ROTC, PARA
    - SCHOOL IMPROVEMENT PLAN – IDENTIFY STUDENTS BY LEVEL AND HAVE A PLAN. KNOW HOW MANY STUDENTS NEED TO BE MOVED TO THE NEXT LEVEL.
    - CURRICULUM – TEACH IT
    - EXCEPTIONAL EDUCATION – 30 STUDENTS
    - ELL – 4 STUDENTS
    - SST/504 – 123
    - TRANSITION 9 STUDENTS – 71 STUDENTS
      - PAPERWORK PROCESS
      - PARENT/STUDENT PLANNING MEETINGS TOOK PLACE IN DECEMBER
      - FOLLOW UP WITH PARENTS AND STUDENTS
    - INSTRUCTIONAL NOTEBOOKS - UPDATE
    - DEPARTMENTAL STRATEGIC PLANS
  - TITLE I UPDATE – PARENT LIAISON HIRED – Ms. MILLS, BUDGET, STAFFING, REQUISITIONS, TUTORIALS, SUMMER SCHOOL/ENRICHMENT, SUMMER LEADERSHIP, PARENT UNIVERSITY
  - SCHOOL IMPROVEMENT PLAN – VISUAL LITERACY NIGHT
  - CCRPI – GOAL IS 3 – 10% IMPROVEMENT
  - DEPARTMENTAL REPORTS – GROWTH REPORTS
  - TKES UPDATE – SPEND 1 HOUR PER DAY OBSERVING TEACHING AND LEARNING
    - SIGN OFF ON FORMATIVE 2 3/22/19
    - SIGN OFF ON SUMMATIVE 4/12/19
    - CLASSIFIED MID-YEAR SIGN OFF 3/31/19
  - TESTING UPDATE
    - EOC DATA – BIOLOGY UP 3, HISTORY UP 6, ECONOMICS UP 2, ALGEBRA UP 5, GEOMETRY DOWN 5, AMERICAN LIT DOWN 3, LIT 9 NO CHANGE
    - MAPS UPDATE – JANUARY 2019
      - 159 9<sup>TH</sup> GRADE MATH STUDENTS ON OR ABOVE TARGET
      - 172 9<sup>TH</sup> GRADE MATH STUDENTS ON OR ABOVE TARGET
      - 160 10<sup>TH</sup> GRADE MATH STUDENTS ON OR ABOVE TARGET
      - 170 10<sup>TH</sup> GRADE MATH STUDENTS ON OR ABOVE TARGET
      - 132 9<sup>TH</sup> GRADE READING STUDENT ON OR ABOVE TARGET
      - 151 9<sup>TH</sup> GRADE READING STUDENT ON OR ABOVE TARGET
      - 160 10<sup>TH</sup> GRADE READING STUDENTS ON OR ABOVE TARGET
      - 154 10<sup>TH</sup> GRADE READING STUDENTS ON OR ABOVE TARGET
      - 155 9<sup>TH</sup> GRADE LANGUAGE USAGE STUDENTS ON OR ABOVE TARGET
      - 172 9<sup>TH</sup> GRADE LANGUAGE USAGE STUDENTS ON OR ABOVE TARGET
      - 178 10<sup>TH</sup> GRADE LANGUAGE USAGE STUDENTS ON OR ABOVE TARGET
      - 133 10<sup>TH</sup> GRADE LANGUAGE USAGE STUDENTS ON OR ABOVE TARGET
      - MAPS GOAL SETTING
- TO CREATE A SAFE, ORDERLY, AND NURTURING ENVIRONMENT
  - DEMOGRAPHIC INFORMATION
    - ENROLLMENT – 1313 (9<sup>TH</sup> – 358, 10<sup>TH</sup> – 298, 11<sup>TH</sup> – 337, 12<sup>TH</sup> – 320)
  - ATTENDANCE – 96% (9<sup>TH</sup> – 97%, 10<sup>TH</sup> – 97%, 11<sup>TH</sup> – 96%, 12<sup>TH</sup> – 96%)
  - DISCIPLINE
    - 88 STUDENTS REFERRED
    - 215 INSTRUCTIONAL DAY LOST
    - SUPERVISION, SUPERVISION, SUPERVISION
    - STAY CALM
    - FOLLOW PROCESS
  - BULLYING – REPORT ANY AND ALL CASES
  - SAFE SCHOOL PLAN
- TO PROVIDE QUALITY CUSTOMER SERVICE
  - UPDATE VOICEMAIL GREETING
  - UPDATE WEBSITE
  - RETURN PHONE CALLS
- TO INCREASE PARENTAL ENGAGEMENT AND STAKEHOLDER INVOLVEMENT
  - PARENT TEACHER CONFERENCES – TBD
- TO PROVIDE PROFESSIONAL LEARNING OPPORTUNITIES FOR ALL TEACHERS
  - IGNITE UNIVERSITY TRAINING – DEADLINE MAY 3RD
  - DEKALB COUNTY HANDBOOK SIGN-OFF

## Calendar

3/15	PAC Mtg	7:00	Media Center Conference Room
	Teacher Jeans Day	8:00	AMHS
3/20	Faculty PLC	3:35	Media Center
	Senior Trip Parent Mtg	6:00	Theater
3/21	Parent Teacher Conferences	4:00	AMHS
	Title I Parent Mtg	6:00	Theater
	Herzing Mtg	6:30	Media Center
3/23	Arabia Fest	8:00	AMHS
3/25	Post 9 Week Grades	4:00	AMHS
	New Student Registration	5:00	Theater
3/26	New Student Registration	5:00	Theater
3/27	New Teacher Mtg	3:35	Media Center
	Dept Data Talks	3:35	Classrooms
	New Student Registration	5:00	Theater
3/28	New Student Registration	5:00	Theater
3/29	School-Wide Jeans Day	8:00	AMHS
	Prom	7:00	Hellenic Center
3/30 -4/7	Spring Break		
4/9	9 Week Progress Reports	3:10	AMHS
4/23	Ga Milestones Testing Starts	8:00	AMHS
5/6	AP Testing Starts	8:00	AMHS
5/6 – 5/10	Teacher Appreciation Week	8:00	AMHS
5/10	13.5 Week Progress Reports	3:10	AMHS
5/15 – 5/17	Senior Finals	8:00	AMHS
5/18	PreCommencement	5:30	Gymnasium
5/21 – 5/23	Final Exams	8:00	AMHS
5/23	Last Day of School		
5/31	Graduation	1:00	GWCC
	Mail Report Cards		